

## Job Announcement

### **Jewelry/Metalsmithing Instructor – Adult (Recreation Aide Specialized Arts Instructor – Jewelry/Metalsmithing)**

Multnomah Arts Center, 7688 SW Portland, OR 97219

www.MultnomahArtsCenter.org

**Application Deadline: July 31, 2022**

**Target hire date:** Fall 2022

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#### **Notice of Job Opportunity - Please see link below for complete details.**

Multnomah Arts Center, a program of Portland Parks & Recreation, is currently looking for a Jewelry/Metalsmithing Instructor. For nearly 50 years, MAC has been providing high-quality arts instruction and participation in the performing and visual arts, providing opportunities to connect with communities and cultures.

Portland Parks & Recreation values a diverse workforce and seeks ways to promote equity and inclusion within the organization. PP&R encourages candidates with knowledge, ability and experience working with a broad range of individuals and diverse communities to apply. PP&R encourages candidates that can fluently speak more than one language.

#### **Description**

Multnomah Arts Center, a program of Portland Parks & Recreation, is currently looking for qualified individuals interested in teaching Jewelry/Metalsmithing to a diverse community. MAC instructors are dedicated professionals with a strong arts background and a commitment to community arts education.

- Starting pay rate is \$25.75-\$31.75 per hour (teaching), and \$17.20 - \$19.45 per hour (open studio monitoring), depending on experience.
- This position is part-time (maximum 1600 hours per year).
- This position does not include benefits.

#### **Work Schedule Starting Fall 2020:**

- Mondays: 6:15pm – 9:30pm (Jewelry/Metalsmithing I, II and other topics)
- Mondays: 1:15pm – 4:30pm Open Studio Monitor (lower rate – Instructor Level II). Additional potential shifts available.

#### **Additional Offerings:**

- Instructors are encouraged to propose new classes and workshops in this medium.
- Future schedules are determined by mutual agreement.

#### **Minimum Qualifications Required**

- Has a degree in art or equivalent professional experience with a strong emphasis in metalsmithing/jewelry.
- Has at least 500 hours of recent classroom teaching experience, including curriculum planning.
- Can teach skill-based curriculum and safety procedures.
- Can foster a positive, supportive classroom environment for a diverse student base.
- Can maintain all appropriate documentation such as records, lesson plans, handouts, safety information, and attendance. Able to safely set up and operate common metalworking equipment, including acetylene/air torches, rolling mill, hydraulic press and hand tools.
- Understands and can demonstrate safety in all forms of basic construction – cutting, forming, soldering, stone setting, casting and finishing.

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### The Ideal Candidate

- Practicing metalsmiths/jewelers preferred.
- Can work with the changing demands of our community and contribute with enthusiasm.
- Works well with others and is comfortable sharing a space with other instructors and common studio rules.
- Interest in being part of the thriving metal arts program at Multnomah Arts Center, and nurturing our growing metals community.
- Has excellent communication skills and ability to adapt lessons for students with various learning styles.

### Physical Demands:

- Ability to lift heavy materials (up to 25 lbs.).
- Ability to work in with some solvents and chemicals when demonstrating metalsmithing machines, tools, and processes.

### How to Apply

1. **Follow this link** to review and apply for this job opportunity:  
<https://www.governmentjobs.com/careers/portlandor/jobs/3378555/recreation-employment-music-and-arts-centers-open-continuous>
2. **Click “APPLY”** to log in. Create an account if you have not applied for a job through this site.
3. **Please Note:**
  - This position is part of a broader recruitment for *Recreation Employment - Music and Arts Centers - Open Continuous*.
  - Attachments - Attaching a Cover letter and Résumé indicating related Jewelry/Metalsmithing experience, is encouraged for this position.
  - Questions - In the *Supplemental Questions* portion of the application:
    - For Q 09, please check ***Recreation Aide Specialized Arts Instructor – Jewelry/Metalsmithing***
    - For Q 10, please specify ***Jewelry/Metalsmithing Instructor***
  - If you need assistance, please contact Nicole Rawlins, MAC Adult Visual Arts Coordinator at:  
[Nicole.Rawlins@portlandoregon.gov](mailto:Nicole.Rawlins@portlandoregon.gov)
4. **Complete Application** by providing all required information and answering required questions, reviewing, certifying, and submitting your application.