

## Rentals with Alcohol

Approved alcohol service (if applicable) only includes beer, wine, champagne, and only cans or bottles (no kegs or casks). No alcohol consumption is allowed outside approved area(s) or times. In the event of violation of policies the event will be shut down immediately, deposit forfeited, and any future rental privileges will be lost.

If alcoholic beverages are to be served or permitted on premises, the following must be provided:

- 1) An additional non-refundable alcohol service fee of \$25
- 2) An increased refundable security deposit, which is assessed based on your rental,
- 3) Acquisition of the appropriate OLCC license(s) if alcohol is sold,
- 4) Certificate of insurance must be filed with Center NO LATER THAN TEN DAYS PRIOR TO THE EVENT, providing the following STATED EXPLICITLY:
  - a. \$1,000,000 Bodily Injury & Property Damage Liability Limits;
  - b. Including Liquor Liability;
  - c. Naming the City of Portland, its officers, agents & employees as additional named insureds for any claim or claims resulting from or growing out of the operation or events of the of the principal insureds; &
  - d. Providing 30 days notice of cancellation.

PP&R does not insure your event. Private event insurance is available through a third-party vendor at:  
[www.OneBeaconEntertainment.com](http://www.OneBeaconEntertainment.com)  
Facility ID: 4695-003

I have read, understand, and agree to comply with the regulations as stated.

Applicant \_\_\_\_\_ Signed & read on date \_\_\_\_\_

