

Multnomah Arts Center

Birthday Party & Arts Workshop Request Form

Birthday Party & Workshops - Offerings include clay, sculpture, drawing, painting, dance, puppetry, metals and more. Refer to our current schedule - many of our regular offerings can be converted into a workshop. Classes can be booked for individuals or groups and are ideal for birthday parties, teacher inservice days, or personal enrichment. Workshops can be booked for all ages. A minimum rate of \$145 per hour is based on a 10 student maximum. If more than 10 students are planning to attend, an additional \$5 per student per hour will be added to the total cost. Some workshops can only accommodate 6 to 10 students. Materials fee may apply.

Booking - Workshops/Classes can be booked on a one-time basis or as a series. Booking is contingent upon instructor and room availability, and upon receipt of payment. For bookings contact the Youth Art Director or Adult Visual Arts Director. A minimum lead time of two weeks before the desired party/workshop is needed. MAC accepts cash, checks & Visa or Mastercard. Please make checks payable to City of Portland.

Clay Class - For clay classes, students may take home all their work the day of the workshop (unfired), or have up to two pieces per student bisque fired for a total group fee of \$20 per session.

Party Room - An additional room may be booked for adult supervised parties. For more info, or to book space, contact the Rental Coordinator.

Type of activity: 1st choice _____ 2nd choice _____

Date(s) _____ Day(s) of the week _____ Class time _____ : _____ to _____ : _____

Number of Students _____ Ages of Students _____

Name of person booking workshop/party _____ Child's name (if booking a party) _____ Child's Age _____

Mailing Address _____ City _____ State _____ Zip Code _____

Day Phone _____ Evening Phone _____ Cell Phone _____

Staff use only: - - - - -

Application Date: _____ Staff name: _____ Instructor: _____ Room(s): _____

Up to 10 students # hours _____ x \$145 = _____ # of students over 10: # students _____ x # hours x \$5 = _____

Pottery fired @ \$20 = _____ Other: _____

Non-Refundable Deposit \$20 = _____ Total: _____

Deposit: \$ _____ Payment: \$ _____ Final Confirmation

Instructor Paid Fire Pottery Confirmation Posted on Calendar

Multnomah Arts Center
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PORTLAND PARKS & RECREATION
Healthy Parks, Healthy Portland