

**Attention Facility Renters and Lessees**

# **Event Liability Insurance**

Made available by

**The City of Portland**

In renting our facilities, you are required to provide

## **Commercial General Liability Insurance Coverage**

Our coverage includes: Premises & Operations, Contractual Liability, Personal Injury and Host Liquor Liability Coverages

Limits \$1 Million per occurrence \$ 2 Million aggregate (total claims)  
\$100,000 fire & property damage to leased premise

**The facility is named as an additional insured at no extra cost**

Insured by Great Divide Insurance Company

**Rates per event, per day, per number of attendees.**

All activities related to the event must take place on City owned premises to be eligible.

**APPLICATIONS CAN BE COMPLETED INSTANTLY ONLINE AT**

**[http://www.galescreek.com/forms/dsp\\_specialeventForm.cfm](http://www.galescreek.com/forms/dsp_specialeventForm.cfm)**



# Event Liability Insurance

Below are examples of event types and rates. Find the TYPE of event you are hosting.

Then estimate the total ATTENDANCE **per day**. All rates are quoted attendance *per day and per event*.

Follow that line across for an estimate of rates. Other event types MAY be eligible. Contact underwriter for details

## EVENT CATEGORIES

Level 1		Level 2
<ul style="list-style-type: none"> <li>• <b>Auctions</b></li> <li>• Awards Presentations</li> <li>• Ballets</li> <li>• Banquets</li> <li>• Bazaars</li> <li>• Beauty Pageants</li> <li>• Bingo/Casino Games</li> <li>• Body Building Contest</li> <li>• Business <b>Meetings</b></li> <li>• Charity Benefits, Auctions, Sales Civic Clubs &amp; Group Meetings</li> <li>• Concerts-Indoor&lt;1500</li> <li>• Conferences</li> <li>• Conventions in Buildings</li> <li>• Comedy Shows (if Less than 1500)</li> <li>• Debutante Balls</li> <li>• Dinners/Luncheons</li> <li>• Exhibitions -Drill Team, Education</li> <li>• Expositions</li> <li>• Graduations</li> <li>• Instructional classes - Non Mechanical</li> <li>• Ladies Club Events</li> </ul>	<ul style="list-style-type: none"> <li>• Lectures</li> <li>• Operas</li> <li>• Organized Sight -seeing tours</li> <li>• Pageants</li> <li>• <b>Parties</b> (<i>submit for approval</i>) -500 or less in attendance ONLY</li> <li>• Plays</li> <li>• Proms</li> <li>• Scouting Jamborees</li> <li>• Seminars</li> <li>• Shows-- Antique, <b>Art</b>, Automobile, Boat, Consumer, Craft, Comedy, <b>Dance, Fashion</b>, Fishing, Flower, Garden, Holiday (Tree Lighting), Home, Housing, Mobile Homes &amp; RV.</li> <li>• <b>Social Receptions</b></li> <li>• Speaking Engagements</li> <li>• Symphony Concerts</li> <li>• Teleconferences</li> <li>• Telethons</li> <li>• Theatrical <b>Stage Performances</b></li> <li>• <b>Tradeshows</b> Indoors</li> <li>• Voter Registrations</li> <li>• <b>Weddings</b> &amp; Receptions</li> </ul>	<ul style="list-style-type: none"> <li>• Aerobics -Jazzercise Demonstrations</li> <li>• Animal Acts Shows</li> <li>• Athletic Events (<b>Non</b> Contact. Runs &amp; Walks)</li> <li>• Comedy Shows (1500 or more)</li> <li>• Debuts</li> <li>• Evangelistic Meetings</li> <li>• Farmers Markets</li> <li>• Food <b>FESTIVALS</b></li> <li>• Instructional Classes - Mechanical</li> <li>• Job Fairs</li> <li>• Livestock Shows</li> <li>• <b>Parades</b> (500 or less)</li> <li>• <b>Picnics</b> -with out pools or lakes</li> <li>• Photography/Film Shoot (No Action)</li> <li>• Political Rallies</li> <li>• Religious Assemblies</li> <li>• <b>Reunions</b></li> <li>• Rummage Sales</li> <li>• Sidewalk Sales</li> <li>• Sporting events -<b>Non</b> Contact only</li> <li>• Street Fairs</li> <li>• Swap Meets</li> <li>• Trade Shows-Outdoors</li> </ul>

## RATES FOR CITY OF PORTLAND

04/24/08 TO 04/24/09

Daily Attendance	Level 1	Level 2
1-100	\$134	\$163
101-500	\$157	\$266
501-1,500	\$220	\$312
1501-3000	\$283	\$506
3,001-5,000	\$415	\$638
5,000 +	for submission only	for submission only

**ALL ABOVE PREMIUMS INCLUDE A \$20 PROCESSING FEE PER EVENT/APPLICATION**

This program is administered by Gales Creek Insurance Services  
800 N. W. 6<sup>th</sup> Ave. Suite 335 – Portland, Oregon 97209

Voice: (503) 227-0491 (ext. 234) Fax: (503) 227-0927 Toll free: (800) 755-1575

UNDERWRITER EMAIL [events@galescreek.com](mailto:events@galescreek.com) WEBSITE [www.galescreek.com](http://www.galescreek.com)