



# PORTLAND PARKS & RECREATION

Healthy Parks, Healthy Portland

**Professional Teaching Artist – Cartooning & Animation Instructor**

**(SW Portland - Multnomah Arts Center) Submission Deadline: 9 AM – Wednesday, October 17, 2018**

Portland Parks & Recreation values a diverse workforce and seeks ways to promote equity and inclusion within the organization. PP&R encourages candidates with knowledge, ability and experience working with a broad range of individuals and diverse communities to apply. PP&R encourages candidates that can fluently speak more than one language.

## Description

Multnomah Arts Center, a program of Portland Parks & Recreation, is currently looking for qualified individuals interested in teaching Cartooning & Animation to a diverse community. MAC instructors are dedicated professionals with a strong arts background and a commitment to community arts education. For over 40 years, MAC has been providing high-quality arts instruction and participation in the performing and visual arts to the community. MAC provides a lifetime of learning opportunities, connections with community and culture and artistic development.

- The initial schedule is for 3-7 hours per week, depending on enrollment.
- Starting pay rate is \$20-26 per hour, depending on experience.
- Some prep time is included.
- This position is part-time (maximum 1600 hours per year).
- This position does not include benefits.

## Potential Work Schedule - Starting Winter/Spring 2019

- Weekly youth cartooning and animation classes are generally 1.5 hours and typically run from 5-10 weeks. We need instructors that are available to teach afternoons and/or weekends.
- One-Day or weekend workshops focusing on special techniques, formats or concepts for youth and adults.
- Intergenerational cartooning and animation workshops (project-based workshops for youth ages 8-12 accompanied by an adult) – for those interested.
- Instructors are encouraged to propose new classes and workshops in this medium.
- Future schedules are determined by mutual agreement.

## Current Schedule Need:

- **Cartooning Ages 9 – 13** - Transform your imaginary friends into special characters! Explore different styles and techniques, and make figures and drawings develop personalities. Stimulate curiosity while sharpening a sense of line and movement.

Thursdays 4:30pm - 6pm 1/10 – 3/14 [10 classes]

## Additional Opportunities:

- Claymation
- Hand Drawn Animation
- Paper Stop Motion Animation
- Youth Classes and Summer Camps

Continued next page...

**Multnomah Arts Center**  
7688 S.W. Capitol Hwy.  
Portland, OR 97219  
Tel: (503) 823-2787

**Administration**  
1120 S.W. 5th Ave., Suite 1302  
Portland, OR 97204  
Tel: (503) 823-7529 Fax: (503) 823-6007

*Sustaining a healthy park and recreation system to make Portland a great place to live, work and play.*  
www.PortlandParks.org • Nick Fish, Commissioner • Kia Selley, Interim Director



### **Minimum Qualifications Required**

- Has a degree in art or equivalent professional experience with a strong emphasis in Cartooning and Animation
- Has at least 500 hours of recent classroom teaching experience, including curriculum planning.
- Has experience with equipment, hardware and programs commonly used for animation.
- Can teach skill-based curriculum and safety.
- Can foster a positive, supportive classroom environment for a diverse student base.
- Can maintain all appropriate documentation such as records, lesson plans, handouts, safety information, and attendance.

### **The Ideal Candidate**

- Practicing Artist – cartooning and animation preferred.
- Additional skills - skills in other mediums are a bonus.
- Can work with the changing demands of our community and contribute with enthusiasm.
- Works well with others and is comfortable sharing a space with other instructors and common studio rules.
- Interest in being part of the thriving programs at Multnomah Arts Center, and nurturing our growing community.
- Has excellent communication skills and ability to adapt lessons for students with various learning styles.

### **Physical Demands:**

- Can carry and lift equipment and/or materials weighing up to 25lbs.

### **Nondiscrimination Policy**

It is the policy of the City of Portland that no person shall be discriminated against based on race, religion, color, sex, marital status, family status, national origin, age, mental or physical disability, protected veteran status, sexual orientation, gender identity or source of income. The City values diversity and encourages everyone who is interested in employment with the City to apply. If you wish to identify yourself as an individual with a disability under the Americans with Disabilities Act of 1990 and will be requesting accommodation, the requests must be made to the Analyst(s) named below No Later Than the Closing Date of This Announcement. The City is an Equal Employment Opportunity/Affirmative Action Employer.

**If you are requesting Veteran's Preference, attach a copy of your DD214/DD215 and/or Veteran's Administration letter stating your disability to your profile. You must request Veteran's Preference AND include a copy of your documentation for each recruitment you apply for Veteran's Preference documentation must be submitted with your application.**

**To apply for this position:** Submit a cover letter, résumé, examples or links to your artistic work, and at least three references to: [Aime.Kelly@portlandoregon.gov](mailto:Aime.Kelly@portlandoregon.gov); or submit the information to Multnomah Arts Center, Attention: Aimé Kelly 7688 SW Capitol Hwy, Portland, OR 97219.

***No phone calls please.***